

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: Atlantic Technology Consultants, Inc.  
 Region/Locality: Blue Ridge PSAPS  
 Period: December 2002

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
<b>Active Tasks</b>					
<b>PHASE I</b>					
Assess the ability of the Blue Ridge PSAP's CPE to Support the CAS and NCAS solution for the wireless E911 Phase I and make recommendations.	Blue Ridge	100%	499	2	
Make contact with the LECs	Blue Ridge	100%	136.75	4	
Draft Phase I request letters for WSPs	Blue Ridge	80%	34	8	
Draft Cost recovery funding requests	Blue Ridge	100%	64.5	2.5	
Coordinate review of service agreements or NDAs	Blue Ridge	18%	52.5	36	
Recommend # of wireless 911 trunks	Blue Ridge	20%	60	38	
Organize initial planning meeting	Blue Ridge	15%	47	22	
Coordinate receipt of cell sector address & route info	Blue Ridge	30%	126	97	
Manage install of wireless 911 trunk & CPE upgrade	Blue Ridge	5%	45.5	20	
Manage implement of Phase I service	Blue Ridge	10%	127	88	
Monthly report of project status to PSAP managers	Blue Ridge	29%	122	36	
Report project status of Wireless E911 Board	Blue Ridge	10%	24	6	
Coordinate/provide training on Phase I calls	Blue Ridge	8%	35	5	
Coordinate Phase I testing and cutover	Blue Ridge	20%	184	89	
Assist PSAP preparing true-up	Blue Ridge	6%	23	8	
<b>PHASE II</b>					
Assess PSAP readiness for Phase II	Blue Ridge	30%	177.75	98	
Make initial contact w/ 911 service provider	Blue Ridge	21%	30	14	
Draft Phase II request letters	Blue Ridge	20%	23	15	
Draft cost recovery funding request	Blue Ridge	27%	31	10	
Coordinate review of service agreements or NDAs	Blue Ridge	8%	28	18	
Identify Phase II technology solution	Blue Ridge	3%	36.5	29	

Blue Ridge	5%	17	9
Blue Ridge	3%	5	3
Blue Ridge	>1%	10	6
Blue Ridge	>1%	5	3
Blue Ridge	1%	9	5
Blue Ridge	>1%	4	3
Blue Ridge	>1%	5.15	4.15
Blue Ridge	>1%	8	5
Blue Ridge	>1%	4	2
		1973.65	685.65

Completed Tasks					
			0	0	

Issues of Importance		
Issue	Actions Proposed to Resolve Issue	Comments